

CAP Validated: OQ-2009-08-05-2

CAP Description: 2006 DOE finding: Records management system does not meet DOE requirements for all record types

Responsible person: Heath O'Connell

Person Validating: John Martzel

Validation Plan: Examine the records management system to ensure it meets DOE requirements (DOE O 243.1) for electronic records; examine the Fermilab Vital Records Protection Plan to ensure it has been updated to meet the new vital records requirements

Validation results: The Fermilab Vital Records Protection Plan is still being updated so this CAP will be validated at the next V&V assessment 8/2012

Date Validated: N/A

Findings: None

Signature:  Date: 1/12/2012